



ASSOCIATION DES COMITES NATIONAUX OLYMPIQUES D'AFRIQUE (A.C.N.O.A)  
ASSOCIATION OF NATIONAL OLYMPIC COMMITTEES OF AFRICA (A.N.O.C.A)

## RECRUITMENT NOTICE

The Association of National Olympic Committees of Africa (ANOCA) based in Abuja, Nigeria, is recruiting new staff for the following position:

- **Technical Assistant (Reference ANOCA / HR / TEA / 001/2022)**

### **OBJECTIVE**

This recruitment (new position) is part of the restructuring of ANOCA Administration and its professionalisation. The assistant will work under the direct supervision and responsibility of the Technical Director. He / She will be responsible for assisting the Technical Director in the implementation of programs in the **Technical Department** of ANOCA.

This appointment also aims at strengthening the principle of good governance and separation of powers within the organisation.

### **PLACE OF WORK**

The successful candidate will work at the ANOCA headquarters located in Abuja, Nigeria

### **JOB DESCRIPTIONS**

The complete job descriptions of the positions offered are available on the ANOCA website by following the link <https://africaolympic.com/en/recruitment/>

### **APPLICATION FILE**

When submitting their applications, candidates must provide:

- A cover letter not exceeding one page, signed and dated (in PDF)
- A CV of no more than four pages (in PDF)
- The contact information of two references

### **SUBMISSION LANGUAGE**

All documents must be submitted in French or in English

### **ADDRESS TO BE USED FOR SUBMISSIONS**

Applications should be sent only in electronic format and to: [info@africaolympic.org](mailto:info@africaolympic.org)

Candidates who have not received acknowledgment of their applications at the closing date must notify ANOCA at [info@africaolympic.org](mailto:info@africaolympic.org)

When submitting, candidates must specify in the subject's area of the email: the position that they are applying for (in this case- **Reference ANOCA / HR / TEA / 001/2022**).

### **DEADLINE**

The deadline for receiving applications is **Monday 18 April 2022 at 17h00 GMT**

**N.B.:** Outside standard acknowledgment of receipt for applications received, only candidates selected for interviews will be notified on the fate of their applications.